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24 February 1953

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Storage Space for Archives Material

25X1A9a 1. A representative of this office recently contacted Mr. [REDACTED] of General Services, relative to storage of Archives Material at the [REDACTED] 25X1A6a

25X1A9a 2. Mr. [REDACTED] advised that space in the [REDACTED] would not be acceptable since the files are active, and should be within the Washington area from an accessibility standpoint. 25X1A6a  
25X1A9a Mr. [REDACTED] was informed that the warehouse located on [REDACTED] 25X1A6d  
25X1A6d [REDACTED] would be de-activated about 1 June 1953, and would be available for use by General Services for the storage of Archives Material. Mr. [REDACTED] stated that the [REDACTED] 25X1A9a  
25X1A6d [REDACTED] would not be practical due to lack of heat and natural light.

/s/ [REDACTED]  
for JAMES A. GARRISON  
Chief of Procurement and Supply

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